Application
Minor Plat

Submitted Date _____

Fee: $25.00 per lot $_____

Date Paid _____

Receipt # _____

File #MP _____

Community Development
Department
403 W. 4th St. N., Ste. 501
Newton, IA 50208-1926
641-792-6622
www.newtongov.org

Minor Plat procedures and information is found in Article 5 of the Newton Subdivision Ordinance.

Please complete the following information: **(print or type)**

Name of Applicant _____ Mailing Address _____ Daytime Telephone _____

Interest in property: ☐ Owner ☐ Agent ☐ Other (explain): _____

Name of Owner (if different) _____ Mailing Address _____ Daytime Telephone _____

- Street Address or Common Description: _____
- Legal Description: _____
- Existing use of property: _____
- Zoning of property: _____ • A change in zone ☐ is ☐ is not anticipated.
- Size of parcel ☐ sq. ft. ☐ Acres: _____ • Proposed total number of lots: _____
- Date of Pre-Applications Conference: _____

Submittals:

- ❖ Three (3) photographic mylar copies of the plan (after city council approval). At least one shall be no larger than 18" x 24" in size for Newton Public Works Department records.
- ❖ Twelve (12) copies of 1"=100' scale of the plat and one (1) 11x17" copy of the plat
- ❖ Electronic Version of the Plat (.pdf format if possible)
- ❖ List of property owners and mailing addresses within 200 feet of exterior boundaries of the subdivision
- ❖ If any waivers are being sought in accordance with Article 10 of the Newton Subdivision Ordinance, please put them in writing and attach to this application.
- ❖ **If a request to waive is not attached to this application, the city planner will construe the applicant is adhering to all subdivision requirements.**

Items to be provided with completed application as required by city planner per pre-application conference:

Signature of Applicant _____ Date _____