

**NEWTON PUBLIC LIBRARY
REGULAR MONTHLY BOARD MEETING
SEPTEMBER 24, 2020**

Call to Order: By Juana McConnell at 4:03PM

Board Members Present: Rita Baker, Darcy Soule, Juana McConnell, Terry Townsend.
Also Present: Library Director, Nicole Terry, Council Liaison Mark Hallam, City Administrator Matt Muckler.

Agenda Approval: Baker moved to approve Agenda; second by Soule; Motion approved.

Minutes Approval: Townsend moved to approve Minutes of August 20th Board Meeting; second by Baker; Motion approved.

Public Comments/Concerns: None

Approval of Bills: Baker moved to approve the bills in the amount of \$10,668.87; second by Townsend; Motion approved.

Financial Report: Nothing out of the ordinary.

Library Director's Report: Nicole discussed the Library Card Sign-up month activities, recent library programs, Tech Help for Job Seekers, potential changes in state funded databases, the repairs status for the Derecho damage and the dates of upcoming Board meetings (November and December dates moved due to holidays).

Old Business

- a. COVID-19 & Library Reopening Plans - we will keep everything as it is now.

New Business:

- a. We reviewed the Introduction and Chapters 1&2 of the Trustees Handbook.
- b. We reviewed the Board By-Laws, Job Description and Application Approval.

Townsend moved to approve; second by Baker; Motion approved.

- c. Library Policy Manual Edits & Approval. Baker moved to approve; second by Townsend; Motion approved.

Next Meeting: October 22nd, 4pm

Soule moved to adjourn @ 4:48pm; second by Townsend; motion approved.

Respectfully Submitted,

Terry Townsend, Secretary