

**NEWTON PUBLIC LIBRARY  
REGULAR MONTHLY BOARD MEETING  
AUGUST 20, 2020**

Call to Order: By Juana McConnell at 4:00PM

Present: Juana McConnell, Rita Baker, Jo Kono, Darcy Soule, Terry Townsend and Library Director, Nicole Terry.

Minutes Approval: Baker moved to approve the July minutes; second by Townsend; Motion approved

Approval of Bills: Baker moved to approve the bills in the amount of \$16,532.44; second by McConnell; Motion approved

Financial Report: Nothing out of the ordinary

Library Director's Report: Nicole welcomed Darcy Soule, our newest Library Board member. She also discussed the building, retaining wall and foliage damage caused by the August 10th storm. A big thank you to the staff and volunteers that assisted with the cleanup. The Library opened as a cooling/charging center and over 320 people visited the Library to charge devices and cool off between August 13th and August 17th.

Old Business:

a. Nicole reviewed Phase 3 of the Library Reopening. Curbside pick-up service, free Wi-Fi access and computer appointments continue to be available as well as Browse-N-Go and walk-in public computer access. Social distancing measures will be in place and masks are required for all building visitors ages 3+.

New Business:

a. Board members confirmed that the 4th Thursday @ 4PM works for everyone.

b. Board discussed the Hotspots policy. Townsend moved to approve; second by Baker ; Motion approved.

c. Board discussed Library Card policy changes. Baker moved to approve; second by Townsend; Motion approved.

d. Board discussed the use of Library Material policy changes. Soule moved to approve; second by Kono; Motion approved.

e. Board discussed an escape room program and a haunted Library program. Townsend moved to approve; second by McConnell; Motion approved.

f. Board discussed September is Library Card Sign-up Month events. Kono moved to approve; second by Baker; Motion approved.

g. Nicole reviewed the damage caused by the recent Derecho. She has one quote for repairs and she will get some additional quotes for our September meeting.

h. Board discussed the lack of good signage for the Library. Nicole requested the board's approval to work with a sign company and develop a signage plan. Baker moved to approve; second by Townsend; Motion approved.

i. There was some general discussion concerning our FY22 budget.

Next Meeting: Thursday, September 24th @ 4PM

Kong moved to adjourn; second by Soule; Motion approved.

Respectfully submitted,  
Terry Townsend, Secretary