

**NEWTON PUBLIC LIBRARY  
BOARD MEETING  
March 13, 2020**

**Call to Order:** By Tom Hollander at 4:02 p.m.

**Present:** Cindy Smith, Tom Hollander, Jo Kono, and Nicole Lindstrom.

**Agenda Approval:** Smith moved to approve the March 13 agenda. Hollander seconded. Motion approved.

**Public Comments/Concerns:** None.

**Minutes Approval:** Smith moved to approve the January 23, 2020 meeting minutes. Hollander seconded. Motion approved.

**New Business:**

- a) **Library Part-time Position Opening, Pay and Posting:** Lindstrom provided Library Assistant hourly wages from comparable cities. Discussed the different wages plus current openings in Johnston, Grimes and Waukee. Smith moved to approve the starting wage at \$12.00 per hour, the position would follow the plan currently agreed upon and the wage would be capped at \$16.00 per hour. Hollander seconded. Motion approved. Lindstrom will post the position for two weeks.
- b) **Library Expenditure Limits:** Hollander moved to keep the Newton Library expenditures under \$25,000 do not require city administrator approval. Smith seconded. Motion approved.
- c) **Corona Virus:** The library removed puzzles and games. Staff has increased cleaning. Library is posting information on Facebook and posting additional information at the library. Board recommended postponing all programs.

**Next Meeting: Thursday, March 26, 2020**

**Adjournment:** Kono moved to adjourn. Smith seconded. Motion approved and the meeting was adjourned at 4:48 p.m.