

**Minutes of Meeting**  
**Newton Downtown SSMID Board**  
**Via Zoom & City Website: [www.newtongov.org](http://www.newtongov.org)**

*January 12, 2021*

ROLL CALL

COMMISSIONERS PRESENT: J. Maki; A. Leber; M. Pryke

STAFF AND OTHERS PRESENT: Craig Armstrong, Development Specialist; Erin Yeager, Executive Director, Newton Main Street

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A quorum being present, the meeting was called to order at 9:05 a.m. by Acting Chair Maki.

**Review of Minutes.** The Minutes of the SSMID Board Meeting on December 8, 2020 were reviewed and approved. MOTION by Leber, seconded by Pryke. Voice Vote (Unanimous).

**Finance Report.** The Board reviewed the current SSMID Budget Status and approved the current FY 21 Finance Report. MOTION by Pryke, seconded by Leber. Voice Vote (Unanimous).

**New Business.**

*a. Floral Planter Project (Main Street Design Committee – status).* Yeager reported that the Newton Main Street Design Committee will present ideas and design concepts for the flower pot project during the February SSMID board meeting, including placement suggestions.

*b. Other.* None.

**Old Business.**

*a. Downtown Area Cleaning & Floral Maintenance RFQ.* Armstrong reported that the RFQ would be sent out by February 1<sup>st</sup>, with a February 26<sup>th</sup> deadline for response. The SSMID board will select the lowest, responsive bidder at the March 9<sup>th</sup> meeting.

*b. Courthouse Square Flags status – (Yeager/Maki).* Yeager reported that the Holiday Seasonal flags would be taken down within one week.

*c. Recap of Christmas Tree project – (Yeager).* Yeager reported that 14 businesses purchased trees and the project was considered a success. The trees will be “undecorated” and will come down within one week.

*d. Alley Surface Repair status.* Pryke reported that alley surface repairs had been satisfactorily completed behind her business by Black Hills Energy.

*e. Trash Receptacles – location status.* Armstrong reported that trash can liners had been replaced in the two receptacles missing them and asked that board members keep track of the receptacles that are overfilled or under-utilized. Dodd’s will be contacted to do the same during their weekly trash pick-ups. Maki suggested that the public be informed of the locations of the receptacles through social media, etc. and Yeager noted that the top of the receptacle on the Hotel Maytag corner of 1<sup>st</sup> Street N and N 2<sup>nd</sup> Avenue was broken and needed to be repaired or replaced.

*f.. Other.* Armstrong was directed to contact Jim Oskam to request a date to remove the Christmas Decoration fixtures from 1<sup>st</sup> Avenue.

**“Lightning Round” updates from community partner organizations:** Yeager reported that Newton Main Street will be launching their new website in February.

**Meeting Adjournment:** At 9:29 a.m. – MOTION by Pryke, seconded by Leber. Voice Vote (Unanimous).