



Historic Preservation Commission

Meeting Agenda

September 8, 2020, 1:00 pm

Via Zoom and City Website: www.newtongov.org

An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of Commission members, staff, and the public due to COVID-19

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Certification of Iowa Open Meetings Law
- V. Approval of the Previous Meeting of August 3, 2020
- VI. Communications from State Historic Preservation Office
- VII. Items from City Staff
 - a. CLG Grant Submittal
- VIII. Items from the Commission
 - a. Individual Commissioner Reports
- IX. Items from Citizens
- X. Adjournment

Public Participation: Providing comment in person is not an option.

Viewing Meetings Online: You can follow along with the Zoom meeting through Civic Media at www.newtongov.org/civicmedia. **Submitting Comments by Email:** If you wish to make a comment on a specific agenda item, please submit your comment via email to Community Development Director, Erin Chambers by 11:00 AM the day of the meeting at erinc@newtongov.org. **Participating in the Zoom Meeting:** Please register to participate in the Zoom meeting by emailing erinc@newtongov.org before 11:00 AM on September 8, 2020. You can participate via the conference call option or through the video chat option.

Historic Preservation Commissioners:

*Larry Hurto, Chair
Ken Barthelman*

*Mary Jo Niskin, Vice Chair
Tanya Michener*

Rita Reinheimer

Minutes of Meeting
Historic Preservation Commission
Via Electronic Means
Zoom and City Website

August 3, 2020

ROLL CALL:

Board members present: Hurto, Reinheimer, Barthelman, Michener, Niskin

Board members absent:

Staff Present: Erin Chambers, Director of Planning and Zoning
Matt Muckler, City Administrator

Others:

Chair Hurto called the meeting to order at 1:02 PM.

In accordance with the Americans with Disabilities Act, Chair Larry Hurto questioned if there was anyone present that may require special assistance in being able to participate in this public meeting. There was no response.

Approval of the Agenda. Motion by Reinheimer **seconded** by Barthelman to approve the agenda for the current meeting. Voice Vote: 5-0, approved.

Certification of Iowa Open Meetings Law: Chambers confirms. Reviewed availability of the e-meeting.

Approval of the Previous Meeting of March 2020. Minutes of previous meeting were reviewed and approved. **Motion** by Reinheimer, **seconded** by Niskin, Approved as corrected, 5-0.

Communications from State Historic Preservation Office.

- Hurto noted several emails received since the last meeting of May 4, 2020 where the information was now out of date.
- 7/15/2020 Email from SHPO regarding online survey about the Preserve Iowa Summit
- 7/20/2020 Email from SHPO regarding the upcoming CLG Grant Round

Items from City Staff.

- a. Upcoming CLG Grant Round. Discussion on a project consisting of a full historic preservation plan rather than a planning for preservation report. Discussion on the application deadlines. Discussion on desire to build heritage tourism. Discussion on timing of a historic preservation plan connecting with an upcoming comprehensive plan re-do. Discussion about local histories not yet explored including African American history, women's history, labor unions, etc. **Motion** by Barthelman to apply for a CLG Grant for a Historic Preservation Plan, **seconded** by Niskin. Approved, 5-0.
- b. Coloring Books. Chambers provided an update. Discussion about publicity when completed.

Also mentioned was donation and thank- you note from Beth Talbot Larson regarding new Maytag Park sign.

City Administrator Muckler thanks commission for work on 1st Ave Districts and ability to be flexible in meeting via Zoom.

Items from the Commission.

Hurto- Comments on 1st Avenue Review Nominations at SNRC- favorable recommendation to National Register. Noted text messages received from a 1st Avenue West Homeowner, Carrie Atkinson. Noted a June 19th email from Goldfinch Growth about photos and brief history of their South 2nd Avenue West project.

Niskin- Signage ideas; staff shared screen via zoom to show ideas. Discussion about “sign clutter” Michener said she would talk with Matt Michener at Sign Pro for a profession idea about signage in the corridor.

Barthelman – Update on building plaque project. Three are done. Noted how difficult it was to reduce the history down to 100 words

Reinheimer- Discussed Preserve Iowa Summit. Please about the video tours and thought that was something that should be continued even if the conference goes back to in-person. Commented on the final copy of the report for the districts from consultant. Shared about the utility box project and the I-movie that she and Larry spoke for. The movie will be posted to the Main Street Facebook Page.

Reinheimer – no work session because HPC already met state requirements (no more monthly reports). Asked about registration for Preserve Iowa Summit. Staff indicated that commissioners can attend.

Michener – Nothing

Items from Citizens. None.

Adjournment. Motion by Michener to adjourn the meeting and **seconded** by Barthelman. Meeting was adjourned at 2:35 pm.