



Community Development Department

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OBTAINING A BUILDING PERMIT IN NEWTON, IOWA

The City of Newton, in order to provide minimum standards to safeguard life, safety, health and public welfare, has adopted the Uniform Building Code, 1997 Edition. Permits and inspections are required to ensure compliance with these requirements.



New residential construction and residential additions need to have floor plans, section drawings and elevations submitted prior to approval of a building permit. Larger projects may require plans to be prepared by a design professional



Provide us with a plot plan showing where the structure is to be located on the lot with the distances noted to the lot lines. All buildings and dimensions on your property must be shown on this drawing. (Plot plan forms are available from the Building Division.)



Locate property lines exactly. Estimates are not acceptable. We will request you to show us lot pins when we come out for a foundation inspection. A permit will not be issued if there is any doubt as to where they are located.



Check with the Engineering Division regarding any easements. A building cannot be placed over an easement.



Any driveway, sidewalk, or utility work in public right-of-way requires an approved right-of-way excavation permit, see the Engineering Division.



All structures must meet the setback requirements as set in the Newton Zoning Ordinance. This information is available from the Planning Division.



Any residential dwelling unit being used as a rental property must be registered with and inspected by the Newton Fire Department. Contact the Newton Fire Department at 792-3347 for more information.



Once approved, the Building Permit will normally be issued within 24-48 hours following submission of all necessary information.

These are only basic, minimum guidelines. For further information or if you have any questions, call the Community Development Department at 792-6622.