

EMPLOYEE RELATIONS COMMITTEE MEETING  
THURSDAY, JUNE 14, 2007  
4:30 P.M.  
COUNCIL CHAMBERS, NEWTON CITY HALL

1. Call Meeting to Order
2. Roll Call
3. Approve the June 4, 2007 Employee Relations Committee Meeting Minutes
4. Discussion on Fire Department's Secretary III Position and Fire Captain Position's, and the SecII/IT & Act. Asst. Position in the Administration Department
  - Memorandum regarding position description change for the Secretary III position in the Fire Department
  - Memorandum regarding position description change for the Fire Captain's position in the Fire Department and change in pay range within the Pay Plan
  - Memorandum regarding position description change for the Sec II/IT & Acct. Asst. position in the Administration Department and change in pay range within the Pay Plan
  - Memorandum regarding position description change for the Fire Chief position and change in pay range within the Pay Plan
5. Recommendation to the City Council
6. Adjournment